

POGP Bursaries and Awards Application Process



EXCELLENCE
MATTERS

Awards routinely advertised on POGP website and POGP social media platforms



1. Applicant completes:

- POGP Bursary and Awards registration form
- Application form (ANONYMISED)
- Other requested, relevant material is collated by the applicant

2. Documents are sent to POGP administrator via awards@thepogp.co.uk

3. Administrator retains securely the registration form with applicant identification signed and dated by the applicant's manager

4. POGP administrator sends on the following to the awards panel within three working days of closing date (advertised on the website and application forms)

- Anonymised application /nomination form
- Anonymised CV (if requested and relevant)

ALL ANONYMISED DOCUMENTS MARKED CLEARLY WITH APPLICANT'S URN

5. Awards panel meet and mark the application forms for each award against identified criteria and agreed point system within an identified timeframe

Consensus is reached by the awards panel

6. Recommendations from the POGP awards committee are returned to the POGP administrator via awards@thepogp.co.uk who identifies:

- Successful applicants
- Unsuccessful applicants

7. Recommendations are submitted to the Trust board for approval by POGP Administrator within an identified timeframe to the POGP chair

8. Applicants are informed of the outcome:

- POGP Trust board to inform the successful applicants
- Administrator informs unsuccessful applicants via email

Please contact awards@thepogp.co.uk if you have any questions